



Individual Membership Policy

DEFINITIONS

1. The following terms have these meanings in this Policy"
 - a) *"License"* – The term used for an individual membership.
 - b) *"Membership Year"* – The time period starting July 1st and ending June 30th of each year.
 - c) *"National Database"* – The aggregate record of all individual participants.
 - d) *"Coaching Certification"* – The term used for Club Coach, Super Coach and Comp. Dev. certifications.
 - e) *"Air Certifications"* – The term used for Air 1, 2, 3, 4A and 4B certifications, which are required by coaches if they are to instruct or manage athletes who plan to perform jumps on trampoline, water ramp, air bag or snow.
 - f) *"LTAD Framework"* – The Long-Term Athlete Development framework, developed by Canada Sport for Life, is a developmental pathway whereby Athletes follow optimal training, competition, and recovery regimens from childhood through all phases of adulthood.
 - g) *"CSA"* – Canadian Snowsports Association
 - h) *"FIS"* – International Ski Federation
 - i) *"NSO"* – National Sport Organization
 - j) *"T/PSO"* – Territorial/Provincial Sport Organizations
 - k) *"CFSA"* – Canadian Freestyle Ski Association, the national organization comprised of one NSO, nine T/PSOs and dozens of clubs.
 - l) *"Major Infractions"* – The term used for instances of misconduct which violate the CFSA Code of Conduct and which result, or have the potential to result, in harm to other persons, to the CFSA or the sport of freestyle skiing.
"Minor Infractions" – The term used for single incidents of misconduct that breach the Code of Conduct but generally do not result in harm to others.

PURPOSE

2. CFSA is committed to working with its Members to provide value in the form of benefits and services in exchange for membership fees and to maintain an accurate membership National Database. The purpose of this policy is to describe the rights, conditions and obligations of membership with CFSA.

PRINCIPLES

3. The CFSA is an organization whose primary purpose is the development, organization and management of the sport of freestyle skiing in Canada. The CFSA fulfills its purpose by actively engaging the NSO, T/PSO and Clubs, where the NSO is generally responsible for development of programs and services that impact all T/PSOs and Club across Canada and operating the High Performance Program for elite athletes eligible for international competitions as a member of Team Canada, the T/PSO is generally responsible for implementation programs and services impacting athletes within a specific provincial boundary and the Club is generally responsible for implementing programs and services impacting athletes at a local or regional level within a territorial/provincial boundary.
4. CFSA believes that the growth and management of organized freestyle skiing is a joint responsibility of CFSA and its Members and that membership management and growth



requires investment in benefits and services and the ability to tailor these changes to the membership market.

5. CFSA believes that the organization of competitions, the regulation and officiating of the sport of freestyle skiing, the development and accreditation of coaches, the support and development of individual athletes and clubs/teams constitutes the core business of CFSA and access to these activities is main benefit of membership.
6. CFSA recognizes the services an individual receives are the result of combined action of CFSA, the T/PSOs, and the Clubs, and believes that by working cooperatively to develop and deliver membership value, CFSA, the T/PSOs, the Clubs and its Members will all benefit.
7. CFSA believes that membership fees are critical to its ability to deliver its core business.

SCOPE AND APPLICATION

8. This policy applies to all CFSA Members. The Director of Sport Development is responsible for the development and implementation of this policy, while the CEO is responsible for approving any changes in membership policy.

LICENSE TYPES

9. CFSA licenses will consist of:
 - a) Try Freestyle: Temporary athlete license for special introduction to freestyle skiing. License only available through online Try Freestyle event registration. Events must be approved by T/PSO and are not to be used by commercial camps.
 - b) Can Free 1&2: This license is required for entry-level athlete training and for athletes who plan to participate in Jumps & Bumps and Freestylerz programs and inter/intra club competitions within the Fundamentals and Learn-to-Train stages of the LTAD framework. It is valid from point of purchase (no earlier than July 1st) until the end of the Membership Year.
 - c) Can Free 3: This license is required for athletes who plan to compete in provincial or national level competitions (e.g., Canadian Open Tour, Jr. Nationals) and within the Train-to-train and Train-to-compete stages of the LTAD framework. It is valid from point of purchase (no earlier than July 1st) until the end of the Membership Year.
 - d) Can Free 4 FIS: This license is required for athletes who plan to compete in FIS sanctioned events and within the Train-to-compete and Train-to-win stages of the LTAD framework. It includes a FIS license and mandatory Out-of-country Accident Insurance. Athletes are required sign a FIS athlete declaration form and provide proof of Canadian citizenship
 - e) Coach: This license is required for all coaches. Coaches must also have current CFSA Coaching and Air Certifications.
 - f) Judge/Major Official: This license is required for Judges, Major Officials, Technical Delegates (TD) and any trained persons who are either identified in the ICR or needed for special positions within a Race Organizing Committee who judge/officiate a national level competition or a provincial level competition.
 - i. Judges, Major Officials and Technical Delegates must have CFSA/FIS certifications.
 - g) Associate: This license is required for Club Admins/Registrars, the Board of Directors of a T/PSO or a Club and Parent Volunteers or Level 1 Officials who



volunteer at more than one club or provincial event. Head Coaches do not require this license, if in addition to their coaching duties they manage the National Database for their Club.

INSURANCE

10. The NSO, through the CSA, will provide Liability Insurance for all Members. The NSO and CSA will also provide a number of Sport Accident Insurance Policy (SAIP) options for Members. The SAIP options are:
 - a) In-country Accident Insurance: This insurance is highly recommended, but optional. In some cases, coverage may be limited to a Member's territory/province of residence.
 - b) Out-of-country Accident Insurance: **This insurance is mandatory for athletes and coaches who travel outside of Canada.** Coverage is extensive and limited to 30 consecutive days of travel from the date of travel departure to the date of return. Athletes may request a coverage extension if travel exceeds 30 consecutive days. This insurance is highly recommended for athletes and coaches who regularly train and compete outside their territory/province of residence where the athlete/coach holds territorial/provincial medical insurance.
 - c) Temporary US Accident Insurance: This insurance option is mandatory for athletes and coaches who plan to train a minimum of once per Membership Year in the United States of America. Coverage is the same as the Out-of-country Accident Insurance, however it is limited to non-FIS athletes for 7 or 14 consecutive days for travel within the United States of America. This insurance can only be purchased once per Membership Year.
11. The Try Freestyle, Can Free 1&2, Can Free 3, Coach, Judge/Major Official and Associate licenses do not include Sport Accident Insurance.
12. Out-of-country Accident Insurance is mandatory for FIS athletes. The Can Free 4 FIS license includes out-of-country accident insurance.
13. Members will be able to upgrade SAIP from Class 3 (In-country) to Class 2 (Out-of-country) on the National Database prior to training, competition or international travel.
14. SAIP is only valid while engaged in CFSA sanctioned activities and competitions, including travel to and from the location of a CFSA sanctioned activity, with coverage 24 hours per day during the time period.
15. Out-of-country Insurance is only valid if:
 - a) An Out-of-country Sanction request is submitted at least 14 days prior to departure.
 - b) An Out-of-country Sanction request with a list of traveling athletes and coaches is submitted to and approved by CSA and the NSO.
16. SAIP provides tertiary coverage. In the event of an accident, claimants must first claim medical incurred expenses through their Canadian Provincial healthcare plan and private health care plan (e.g., employment medical benefits). SAIP will cover any gaps in coverage or remaining medical expenses. SAIP also provides worldwide assistance in medical case management and advocacy in dealing with international medical service providers on behalf of injured Members.



17. There will be a \$1,000 deductible for any out-of-country claims made to be paid by the claimant.
18. Members are solely responsible for initiating an in-country or out-of-country claim with AIG Inc. The NSO will not manage claims on behalf of the claimant, nor will the NSO review individual medical insurance plans to determine if they are current, providing relevant coverage, or that they meet FIS, ski area or CSA requirements.

ADMISSION OF INDIVIDUAL MEMBERS

19. Members will be registered CFSA members by purchasing a renewal of a previous CFSA membership license or purchasing a new CFSA membership license when:
 - a) The individual has registered online through the National Database.
 - b) The individual has agreed to comply with the NSO's policies, procedures, rules and regulations.
 - c) The individual has paid membership fees as prescribed by the NSO and the T/PSO, and any outstanding debts to the NSO and the T/PSO due and owing from any previous membership period.
 - d) If the individual was at any time previously a Member, the individual was a Member in Good Standing at the end of the Membership Year.
 - e) The individual has submitted accurate information to the NSO and the T/PSO.

MEMBERSHIP REGISTRATION ASSISTANCE

20. If a Member is in need of assistance with registration, it is recommended that the Member do the following:
 - a) Consult the NSO's website.
 - b) If the NSO's website's information does not fully answer the Member's question, the Member should contact the T/PSO.
 - c) If the T/PSO is unable to fully answer the Member's question, the Member should contact the NSO.
21. If a Member requires an access code to the National Database, it is recommended that the Member do the following:
 - a) Select the "What's my access code?" option within the login page of the National Database.
 - b) If the Member does not receive an access code from the National Database, the member should contact the T/PSO.

MINIMUM REQUIREMENT

22. Members must comply with the following minimum requirements to secure CFSA membership.
 - a) Members must input the following information in the National Database:
 - i. Name
 - ii. Date of birth
 - iii. Sex
 - iv. Home Address
 - v. Telephone number
 - vi. Email address
 - vii. Club
 - viii. Parent contact information if under the age of 19



MEMBERSHIP YEAR AND LICENSE FEES

23. The Membership Year is from July 1st to June 30th.
24. Early Membership Registration opens June 15th prior to the new Membership Year, however Early Membership Registrations will not be active until July 1st, the official start of the Membership Year.
25. Membership automatically terminates June 30th of each year, with the exception of Early Membership Registrations for the following Membership Year.
26. Fees for all license types are to be paid through the National Database.
27. Fees for all license types include separate fees for the NSO and PSO. The NSO establishes the NSO portion of the license fee. The T/PSO establishes the T/PSO portion of the license fee. Therefore, the same license fee may differ between T/PSOs. The NSO and T/PSO may change their portion of the license at any time and without prior notice and the change in fee becomes effective on July 1st of the membership year.

GOOD STANDING

28. A CFSA Member shall be in Good Standing provided that Member:
 - a) Has not ceased to be a Member.
 - b) Has not been suspended or expelled from membership, or had other membership restrictions imposed within the current Membership Year which affects such status;
 - c) Has submitted all information and documents as required by the NSO;
 - d) Has complied with the NSO's policies, procedures, rules and regulations;
 - e) Is not subject to a disciplinary investigation or action by the NSO, or if subject to disciplinary action previously, has fulfilled all the terms and conditions of such disciplinary action to the satisfaction of the NSO; and
 - f) Has paid all required Membership dues and additional fees to the NSO and T/PSO, including additional fees participating in NSO or T/PSO team programs.

PRIVILEGES OF MEMBERSHIP

29. Members in Good Standing may be entitled to the following privileges:
 - a) Access to CFSA-sanctioned regional, provincial and national competitions and the qualification process.
 - b) Access to FIS sanctioned competitions, provided the CFSA Member has purchased a FIS license.
 - c) Access to the CFSA High Performance Program for elite athletes subject to fulfilling the required criteria and being selected to the program.
 - d) Contribution to the continual development of programs of benefit to all individual members such as:
 - i. Certified Judges/Major Officials
 - ii. Coaching development
 - iii. Athlete development
 - iv. Administrative support and procedures
 - v. Rules and regulations of the sport of freestyle skiing
 - vi. National Team programs
 - e) Delivery of minimum standards or service quality at sanctioned competitions;
 - f) Online membership profile; and



- g) Liability Insurance coverage
- h) Sport Accident Insurance Program (SAIP)

CEASE TO BE IN GOOD STANDING

30. Members who cease to be in Good Standing, as determined by Discipline or Appeal Panels of CFSA, may have privileges suspended or not be entitled to the privileges of membership until such time as CFSA is satisfied that the Member has met the definition of Good Standing as set out in Section 26 of this Policy.

SUSPENSION AND TERMINATION OF MEMBERSHIP

31. Any Member may be suspended or expelled from membership in CFSA.
32. The NSO is the ultimate authority in determining the suspension or termination of membership.
33. A Member will be expelled from CFSA by way of ordinary resolution by the CEO of the NSO, a member of the Board of Directors of the NSO and a representative from the T/PSO, for failing to pay membership dues or money owed to the NSO or the T/PSO by the deadline dates prescribed by or otherwise fails to comply with CFSA's Code of Conduct and/or policies including, but not limited to the harassment/bullying policy and/or Risk Management policy.
34. Clubs must attempt to resolve Minor CFSA Membership Infractions within their organization. If a resolution cannot be reached and all efforts have been exhausted between the Club and the Member, the Club must send an incident report to the T/PSO.
35. The T/PSO must attempt to resolve Minor CFSA Membership Infractions within their organization. If a resolution cannot be reached and all efforts have been exhausted between the T/PSO and a Member (e.g., territorial or provincial team athlete, coach or judge/major official), then the T/PSO must send an incident report to the NSO.
36. The NSO will only intervene in Minor Infractions when all T/PSO efforts have been exhausted.
37. Club and T/PSOs must comply with the following requirements for reporting Major CFSA Membership Infractions:
- a) The club must send an incident report to the Executive Director of the T/PSO;
 - b) The T/PSO will investigate the incident and, if necessary, recommend possible suspension or termination of membership to the NSO;
 - c) CFSA will review the incident and determine the appropriate course of action;
 - d) CFSA will communicate to the T/PSO if it determines that Membership suspension or termination is the appropriate action;
 - e) The T/PSO will communicate the NSO's decision to the Member.

REINSTATEMENT OF MEMBERSHIP

38. A Member who failed to pay Membership dues will have their Membership reinstated by the NSO when all NSO and/or T/PSO fees are paid.

MEMBERSHIP APPEALS

39. Any Member determined to have committed an Infraction will have the right to appeal a decision made by the NSO.



40. A Member must refer to the NSO's Appeal Protocols to appeal a decision made by the NSO.

PERSONAL INFORMATION

41. The NSO will make all reasonable efforts to prevent unauthorized access to personal information of members maintained on the National Database in accordance with the NSO's Privacy Policy.

REVIEW AND APPROVAL

42. This policy will be reviewed bi-annually in even numbered year.
43. This policy was approved by the CFSA Board of Directors on October 21st, 2016.